

C40 Summit Global Partnerships Manager

(based in Denmark and funded by the Danish Ministry of Foreign Affairs)

Position Description

C40 is looking for a full time 'C40 Summit Global Partnerships Manager' to work closely with the other summit organizing partners (City of Copenhagen and Realdania) to coordinate efforts to turn the C40 summit into the landmark city and climate event of 2019. More specifically, the role would focus on securing strong participation and contributions from city representatives and other key stakeholders, incl. young people in the global south, and on coordinating summit activities to leverage innovative public and private sector partnerships to accelerate climate best practice in global south cities. This includes supporting the concept development and successful delivery of the City&Business Forum, Citizen's Summit, and a youth initiative. Finally, the programme manager will be responsible for appropriate follow-up after the Summit.

Core responsibilities include the following:

- Assist in developing and delivering the C40 Mayors Summit 2019 programme and activities focusing on the City&Business Forum, and Citizens summit elements – incl. developing a link between the City&Business Forum and the main activities of the high-level parts of the Summit.
- Assist in developing a youth initiative building on already established networks from the P4G Summit.
- Work with the C40 regions team to mobilize mayors, city municipality leaders and other relevant local stakeholders from global south cities towards active participation in the Summit.
- Coordinate with partner organisations such as P4G to ensure robust representation and showcase at the C40 summit of successful public-private partnerships from global south C40 cities.
- Liaise with the Danish Ministry of Foreign Affairs and Danish embassies as a key summit partner to help coordinate the identification of successful partnerships in the global south to showcase at the summit.
- Work closely with the C40 and City of Copenhagen teams to ensure a successful delivery of the C40 Summit during the peak moments of summit activity and at the summit days 9-12 October, 2019.
- After the Summit, ensure appropriate follow-up.

Person Specification:

- Significant experience in liaising at a high level with key stakeholders;
- Expertise in government, business and/or NGO sectors preferably with a focus on sustainability, environment, and/or climate change;
- Experience with planning and delivering major events / highly complex multi stakeholders processes;
- Strong problem-solving, interpersonal and strategic thinking capabilities coupled with an outcome, delivery-orientated approach;
- Proven track record in working collaboratively and effectively with partners, such as NGOs, and the corporate sector;

- Strong written and verbal communication skills in English. Danish language skills an advantage but not a requirement;
- International experience, working across different cultures, languages and time zones;
- Experience in project management and developing workshops around green city solutions;
- Knowledge and experience from working with developing countries.
- Knowledge of Danish foreign aid development programmes and policy is an advantage but not a requirement;

Other Requirements:

Applicants must already have the right to work in Denmark. This position requires the successful applicant to live in Copenhagen with regular travel to London.

Commencement of duty:

As soon as possible

Terms of employment:

The employment period is 1 year with no possibility for extension. You will be employed by the Ministry of Foreign Affairs on Danish terms of employment, but as a stationed employee in C40 under the daily management of C40 in Copenhagen.

Salary and employment conditions will be in accordance with the AC agreement of the Danish state. The salary initially corresponds to the salary of the position as head of section. In addition, there is an opportunity for a qualification supplement based on relevant experience and competencies. All salary elements will be subject to taxation in Denmark.

As an external candidate, you will be employed by the Ministry of Foreign Affairs to handle the specialist function in C40. It will not be possible to enter into the Ministry of Foreign Affairs' general employment pool.

For internal candidates, the position at C40 will be considered as a secondment that does not require a leave of absence. The salary is initially as head of section and is set according to the internal salary conditions. For transferable employees, no home supplement is granted for the duration of the position and home seniority is put on hold until re-entry in the service.

Application

Deadline for submission of applications is Friday 15 March 2019. Interviews will take place shortly after this deadline. You may apply via “ledige stillinger” (vacancies) on www.um.dk. Please submit a focused and motivated application, including information about degree, previous assignments, qualifications, language skills, references, etc. A CV alone will not be considered an application. After the deadline, it will no longer be possible to register an application or add documents.

If you have questions, please contact Tine Anbaek, Department for Growth and Employment, tinanb@um.dk

Background

The C40 Cities Climate Leadership Group, now in its 13th year, connects 94 of the world's largest cities committed to tackling climate change, including some of the fastest growing megacities in developing economies of the global south.

Every three years C40 convenes mayors and city leaders from across the globe to the C40 Mayors Summit and in October 2019 Copenhagen will be the host city. The C40 Summit in Copenhagen will celebrate and share the most effective climate solutions being delivered in cities worldwide. Mayors, CEOs, philanthropists, investors, scientists and citizens will come together to shift global markets and create the sustainable, prosperous and healthy future for the world's great cities. To ensure that a broad range of stakeholders can participate in the C40 Summit, the activities in Copenhagen will for the first time include a Citizens Summit and City & Business Forum.

One of the key objectives for the summit will be to attract a broad range of city representatives and stakeholders from C40 cities in the global south, thereby showcasing the progress made in cities in Africa, Latin America and Asia and the opportunities for further climate action in the developing parts of the world. This includes a focus on accelerating delivery of the UN Sustainable Development Goals through partnerships and public-private collaboration in coordination with other global initiatives such as P4G.